

ANNEXURE-A

PART-I

Utilization Certificate for Cash Component for the year 2011-2012 under MGNREGA for KALCHINI Block for LATABARI GP

District Jalpaiguri, West Bengal State Year 2011-12

1) Opening Balance as on 01.04.2011
Rs.....6954.00.....

2) Allotment Received during the year 2011-12
Under MGNREGA Rs.....16037000.00 ✓

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
352 Dt.18.05.2011	812000.00 ✓
437 Dt.03.06.2011	1522500.00 ✓
583 Dt.12.07.2011	2030000.00 ✓
789 Dt.19.08.2011	2030000.00 ✓
951 Dt.28.09.2011	2030000.00 ✓
1141 Dt.22.11.2011	2030000.00 ✓
1315 Dt.22.12.2011	2030000.00 ✓
234 Dt.31.01.2012	3552500.00 ✓

3) Miscellaneous Receipts of the Agency, if any, under MGNREGA = Rs.....50688.00.....

4) Fund received from Block. If any.

5) Total fund available (1+2+3+4) =
Rs.....16094642.00.. ✓

Certified that a sum of Rs.16037000.00 ✓ was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs.....6954.00..... Only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12 the miscellaneous receipts of the agency during the 2011-12 were Rs.....50688.00.....

It is also certified that out of the above mentioned total fund of Rs...16094642.00...only a sum of Rs...14397137.00...only has been utilized during 2011-12 for the purpose for which it was sanctioned out of which, an amount of Rs...216651.00...has been utilized on administrative expenses permissible under the NREGA.

It is further certified that the unspent balance of Rs...1697505.00... Only remaining as on reporting date...31.03.2012..which will be utilized for the programme in 2012-13

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes are completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP.....LATABARI.....Memo No.....06/keep.....Date.....12.04.12.....


Nirman Sahayak
Signature of Executive Assistant/Secretary
Nirman Sahayak (With Official Seal)


Proadhan
Signature of GP Pradhan
with official Seal and date

Block.....KALCHINI.....Memo No.....105.....Date.....16/4/12.....

Copy forwarded for information and necessary action to :-

1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials

Counter Signature & seal of the P.O & B.D.O


Programme Officer, NREGS(WB)
Kalchini Block
Block Development Officer
Kalchini

PART-II

Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri ,West Bengal State year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011 if any, Rs.....6954.00.....
- 2) Allotment Received during the year 2011-12 under MGNREGA AE Fund Rs...262000.00.....
- 3) Total fund available (1+2) = Rs.....268954.00.....
- 4) Total utilization of A.E. fund Rs.....216651.00.....
- 5) Closing balance of A.E. (3-4) = Rs...52303.00.....

Allotment Order No,Memo No. & Date	Amount of Allotment received from District MGNREGA
352 Dt.18.05.2011	12000.00 ✓
437 Dt.03.06.2011	22500.00 ✓
583 Dt.12.07.2011	30000.00 ✓
789 Dt.19.08.2011	30000.00 ✓
951 Dt.28.09.2011	30000.00 ✓
1141 Dt.22.11.2011	30000.00 ✓
1315 Dt.22.12.2011	30000.00 ✓
234 Dt.31.01.2012	52500.00 ✓
VLE Allotment 08.06.2011	11634.00 ✓
VLE Allotment 01.09.2011	4566.00 ✓
Social Audit 17.11.2011	8800.00 ✓

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P&RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated 15/06/2006. The administrative fund utilized for the following purpose as guided by the P&RD govt. of West Bengal.


- 1) Staff salary-Cost of additional staff engaged at various levels for the scheme with the approval of the state Government.
 - a) Mobility support to the Block /Gram Panchayat (Inspection of Schemes)
 - b) Training of PRI members and other functionaries for this scheme
 - c) IEC Campaign for awareness guarantee for this Act & schemes
 - d) Outsourcing of Data Entry Work (VLE)
 - e) Printing of Forms etc.
 - f) Stationery and peripherals
 - g) Office furniture and equipments
 - h) Capacity building of SHG's for the purpose of this scheme.
 - i) social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2ND GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of lock MGNREGA Cell on subject to prior approval of DPC & DM

Memo No..... 06/Lap Dated..... 12.04.12


Nirman Sahayak
Signature of Executive Assistant/Secretary
Nirman Sahayak (With Official Seal)


Proddhan
Signature of GP Pradhan
with official Seal and date

ANNEXURE B**FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET UNDER MGNREGA FOR
2011-2012****Name of the Block:- KALCHINI****Name of the GP :-LATABARI****SECTION-A- (FINANCIAL)**

Sl.No.	Particulars	Amount (in Rs.Lakhs)
1	Opening Balance	0.06954 ✓
2	Fund received during the financial year from the District	160.37 ✓
3	Fund received from Block during the financial year ,if any	0 ✓
4	Misc.receipts credited during the year	0.50688 ✓
5	Total fund available (1+2+3+4) during the financial year under MGNREGA	160.94642 ✓
6	Total fund utilized during the financial year	143.97137 ✓
	(a) Expenditure on administrative expenses	2.16651
	(b) Expenditure on unskilled labour component	91.2951
	(C) Material cost including semi-skilled and skilled labour	50.50976
7	Closing Balance	16.97505 ✓
8	Percentage of utilization to total funds available (6/5 x100)	89% ✓

SECTION -B (PHYSICAL PROGRESS)


1 No. of household issued Job Cards:-

SCs	STs	Others	Total
1292	1902	2574	5768 ✓

2 No. of households who have demanded employment 1490 ✓
3 No. of households that have been provided employment 1490 ✓
4 No. of households that have completed 100 days employment 0
5 No. of Mandays generated 0.70227 ✓ (in Lakh)

Memo No.....06/leP.....Date.....12.04.12


Nirman Sahayak
Signature of Executive Assistant/Secretary
Nirman Sahayak (With Official Seal)


Pradhan
Latabari Gram Panchayat
Signature of GP Pradhan
with official Seal and date